



PENDING APPROVAL

MINUTES - BES PTB Virtual Meeting February 1st, 2022

Attendees: Identified attendees by name included, Roshin Patel, Julie Nilson and Nathan Botkin.

17 people were listed on Zoom Call (at highest attendance)

Quorum was present – Executive Board Members present: Diana Gunsteen, Sara Lippold, Trish Graves, Kelli McElroy, Christine Kowalski-Johnson, Jessica Rzenno, Hemeeta Patel, Trish Graves, Sara Schulda, Jackie Scafidi

Call to Order

- Meeting called to order by Sara Lippold at 7:04pm

Introductions

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- About PTB - 501c3 to support the students and staff at BES. Funds raised help the school, students or staff.

Minutes

- October 2021 PTB meeting minutes – Motion to Approve: Jessica R. Second: Hemeeta P. Vote: yay 9; nay 0 ; **Passed**

Principal's Report – Mr. Signatur

- Miss seeing parents and volunteers in school. We've been back about a month from break. Indoor recess and some cold days.
- Students have been doing overall with rules, quarantines, etc. New guidance from IDH helps with students missing fewer days of school. Cases are stable. Still challenges with students missing work.
- In January, we moved from three sections of Kindergarten to four sections. A new teacher was hired for the remainder of the year. Some students found it harder to switch classes, but they are adjusting.
- Recently hired a Library Paraeducator, Adam Whitwell, to cover Mrs. Dobie for our Library period, as she is Student Teaching to fulfill her school education requirements for her degree and should return in May.
- In December, we lost some of our lunch supervisors, either pursuing other options - one joined us on staff as a Paraeducator! We hired new lunch supervisors in January, one was a former BES student and another was a Dad of a student(s).
- Valentine's Day - Will be handled the same as other events this year. On February 14th, the afternoons will be when classes may celebrate. Parents can email their teachers directly to see what help they can do virtually. Food is discouraged.

Teacher Updates – Mr. Duncan

- Glad to be back with students. Parents/volunteers are still greatly missed and important for the students to see the whole community involved.

Treasurer's Report - Jessica Rzenno

- Typical intake from our fundraisers. Taxes were completed as well.
 - Of note, was the memorial fund for the former teacher who had passed. A nominal donation was made in her honor, around 1200.
 - Teachers need to start turning in their receipts/payments for reimbursements. Easiest way is using the PDF form, filling their information in and emailing it to the BES PTB treasurer email address. They can attach pictures or receipts or scans.
 - Every year, teacher funds are approved per student. We are requesting input on whether we need additional funding for the new kindergarten teacher, Kristie Williams. Is it new, prorated, how will we do it? Principal Signatur shared that the classroom is fully stocked, but agrees it is a nice gesture.
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PTB: PARENTS & TEACHERS OF BARTLETT ELEMENTARY

- **VOTE:** Funds for new kindergarten teacher Kristie Williams for the full amount, \$6 per student (\$108 total) - Motion to Approve: Nathan Botkin; Second: Kelli McElroy Vote: yay 10 (seen); nay 0 ; **Passed**

Fundraising - Trish Graves

- Upcoming No Cook Nights & Previous Results
 - Previous results: Funnel Truck - \$278.50, Cookies By Rebecca (Oct) - \$158, Culver's (Nov) - \$116.80, Marco's Pizza (Dec) - \$87.51 and Amazon - \$189.82.
 - March - No definite location selected
 - April - Proposed Culver's again
 - May 12 - Proposed Funnel Truck
 - June - Proposing Cherry on Top
 - Hoping to work with locally owned Rebecca's Cakes By Design, as they are wonderful to work with on fundraisers.
- Passive Fundraising
 - Amazon Smile - Choose Parents and Teachers of Bartlett (online and app)
 - BoxTops - App
 - Coke Awards - Code under cap for website
 - Prairie Farms - Code under cap for website

Events - Christine Johnson & Kelli McElroy

- School Winter/ Spring Project
 - Reflection Pond. We would like to work with Mr. Lemvig for support. Students would get lily pads, where they would write positive affirmations of themselves, which would then be added to the pond (to be located somewhere at school). Bulldogs instead of frogs! Idea is to provide positivity in the face of adversity they may feel.
 - Request to not only send home pieces with students, but also have a digital download in case it doesn't make it home and they can still participate. Questions can be directed to besptb email.
- Build-a-Buddy
 - 8 inch stuffed plush so that Bart (our previous build-a-buddy) has a buddy himself. The plan is parents/guardians would purchase online, the kit comes home, the plush toy is built at home and then pictures and love are shared.
- Villa Olivia Tubing Event
 - February 20th, no school day, which will take place in two sessions. 5-7pm* - limited to 50 slots, 2nd Session from 8-10pm* - limited to 50 slots. Estimates are around \$20-\$24 per person. Keep it fun, outdoors and for our BES families. They will be on sale on the PTB website. First come, first serve.
- Scholastic Book Fair
 - Spring Book Fair is scheduled for the first week of May. Idea is to repeat the set-up in the gym again, like in the fall. We may wrap some fun activities in as well.

CAC Updates - Community organization

- Kelli M. attended. More volunteers needed to represent BES. Encourage more to attend.
- The Educational Facility plan was covered. Kelli mentioned slides are posted on the U-46 website for all to review.
- February 3rd@ 7pm is the next meeting.
- Additional topics they may discuss in the future are things like the 6th grade moving to middle schools.

*Need to verify



Other

- Water Hog Mat Purchase
 - U-46 provides the standard issue mat/rugs for our hallways but they are of basic quality. PTB previously purchased much longer/bigger ones that hold more water and keep students safe from falls. This month PTB purchased three more for this year. Ms. Ademi was hoping for the 6th grade hallway, the hallway going out to the playground and then 'doorway' ones for vestibules.
- Indoor Recess Bins Refresh/ Outdoor
 - PTB reached out to ask if classrooms needed more items/ refresh in their bins. PTB will post to FB to ask parents for gently used or new items. Consumables go fast - such as coloring books. Building funds will be used to make up remaining donation needs.
 - Outdoor items continue to be needed. Items are used by all classes, every outdoor break, five days a week. They are well loved.

2022/2023 Election for Executive Board officers

- Reminder: applications will be posted soon to the PTB site.
- Anyone with a child attending the school is able to apply for election.
- Also, many committee roles are available if you aren't ready for the executive board (i.e. specific events or things like Yearbook.)
- An individual/ non-board member will be the one to assist with elections to remain neutral. Heather New will receive applications and answer questions.
- Next meeting in April will include the election for executive board officers.

Comments/Questions

- Principal Signatur shared that the district has been working the last 6 months researching new furniture. Prototypes have been sent to be tested out. Six schools will be selected for the new items, more information to come.
- Principal Signatur shared that the Director of Libraries in U-46 has slated our library to get a make-over/update.

Adjourn

- Motion to Adjourn: Jessica R.; Second: Trish G.. Vote: yay 10 ; nay 0; **Passed**
 - Meeting adjourned at 7:54 pm.
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